

JOSE MUTARELLI

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EDUCATION

Columbia College Chicago, Chicago, IL

Bachelor of Arts Cinema Arts and Science

- Concentration in Directing and Cinematography

Aug. 2017 - Dec. 2021

EXPERIENCE

Breaking Myths, Los Angeles, U.S.A

2nd Assistant Director, Assistant Editor

- Broke down and organized camera and lighting gear, props, and costumes needed for each department for each production day in one document.
- Responsible for: Shooting schedule, call sheets, communication between 1st AD and: actors, department heads, and crew.
- Selected parts of interviews and added to the movie where I saw best fitted; Researched public domain videos and photos. Transcribed the entire film (exactly how it was) and formatted it into a script.

June 2022 - Sept. 2022

The L Word: Generation Q season 3, Los Angeles, U.S.A

Health and Safety Assistant

- Tasks included: Checking people in, ensuring everyone was: tested twice a week, vaccinated, and wearing proper masks. Organized tables with masks, hand sanitizers, and alcohol wipe all around production.

July 2022

Zaw Studios, Los Angeles, U.S.A

Director of Photography, Production Assistant, Cam. Operator

- Directed and operated camera on Music Video with one person in each department (Sound, Camera, and H&M). Created shots on the spot while collaborating with artists to capture their artistic vision video.
- Assisted on commercials as PA, being extra pair of hands on every department, moving equipment, helping AD keep track of time, and being a bridge between AD and Dept. Heads.

July 2022

Totally Weird and Funny show, Los Angeles, U.S.A

Production Assistant, Grip & Electrician

- Built and painted stage, carried equipment. Used the grid to tie a 40x40 velvet on the sides and the back.
- Set up lights around the two velvets. Tested lights of the entire set and helped fix what needed fixing.

June 2022

O2 Filmes, Sao Paulo, Brazil

2nd Assistant Director

- Collaborated on the shooting schedule and prepped call sheets for the production of two commercials for Honda vehicles and Brastemp appliance brands.
- Assisted the 1st AD by coordinating communication with actors, department heads, and crew; delegated responsibilities and supervised PAs.

June 2018 - Sept. 2018

Casa UBA (Uba House), Sao Paulo, Brazil

Filmmaker, Photographer, Editor

- Photographed, filmed, and edited over five videos to capture the essence of the space, its ten educators, and thirty kids for publicity and promotion of the organization.

July 2018 - Dec. 2021

SKILLS & LANGUAGES

Software: Adobe Premiere, Lightroom, Media Encoder, Acrobat, Photoshop; Final Draft; Davinci; M.M Schedule & Budgeting; Google and MS Suit

Production: Script Breakdowns, Scheduling/Budgeting, Editing, Lighting, Photography, Cinematography, Camera and Drone Operator, Screenwriting.

Additional: Leadership, Motivated, Communication, Time-Oriented, Organizational, Technical & Practical, Fundraising, Social Media Management.

Languages: English, Portuguese, Spanish.

SELECTED PROJECTS & AWARDS

- *Side Effects* (2021) / Writer, Director, Producer / Short narrative about a young man affected by epilepsy. Winner of 10 festivals, including Paris Cinema Awards, Art Film Awards, Golden Sparrow Int'l Film Fest.
- *O Circulo (The Circle)* (2020) / Writer, Director / Short romantic comedy about couples and their secrets.